

Please ask for: Mrs. W. Rowe

Your Ref:

Extension No: 4584

My Ref: WR

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11 November 2008

Dear Councillor,

**PERFORMANCE AND PARTNERSHIPS SCRUTINY SUB COMMITTEE
4.00PM WEDNESDAY 19 NOVEMBER 2008
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

**S.G. Brown
Chief Executive**

To: Councillors

Mawle, D.L. (Chairman)
Yates, Ms. W. (Vice-Chairman)

Ansell, Mrs. P.A.	Mitchell, C.
Beddows, J.	Morgan, C.W.J.
Bernard, J.	Thomas, D.
Jones, R.	

Staffordshire County Council Representative – Councillor D.I. Dixon

By Invitation of the Chairman – All Members of the Access to Skills, Economic Development and Enterprise Policy Development Committee (for agenda item 5)

AGENDA

PART 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

- (i) To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Under the Code of Conduct, if you declare a personal interest, you may remain in the meeting, take part in the debate and vote. If you declare a personal and prejudicial interest, and you have not obtained a dispensation from the Council's Standards Committee, you must withdraw from the meeting and not take any part in the debate unless the public are also allowed to attend the meeting to make representations, answer questions or give evidence relating to the business on the agenda. In such circumstance, whilst you are entitled to make representations, answer questions or give evidence, you must withdraw from the meeting and take no part in the debate or the decision making process.

- (ii) To receive any Party Whip declarations

3. Minutes

To approve the Minutes of the meeting held on 8 October 2008 (Enclosed)

4. Education Section of Quarter 2 Performance Monitoring Report 2008/09

Consideration of the Education Section of the Quarter 2 Performance Monitoring Report

Please refer to the relevant section of the Report of the Chief Executive (Enclosure 6.1– 6.6)

5. Presentation on the Action Plan to improve Educational Attainment in the Cannock Chase District

Presentation by Richard Worth, District Strategic Improvement Manager for Cannock Chase area outlining the Action Plan to improve Educational Attainment in the Cannock Chase District.

6. Quarter 2 Performance Monitoring Report – 2008/09

Report of the Chief Executive (Enclosure 6.1 – 6.6)