



Please ask for: Matt Berry
Extension No: 4589
E-mail: mattberry@cannockchasedc.gov.uk

11 September 2024

Dear Councillor,

Licensing Sub-Committee

10:00am on Thursday 19 September 2024

Meeting to be held in the Council Chamber, Civic Centre, Cannock

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

T. Clegg
Chief Executive

To: Councillors:

Aston, J.
Jones, V.
Wilson, L.
Fitzgerald, A. (Reserve)

Agenda

Part 1

1. Appointment of Chair

2. Apologies and Reconstitution of Membership

The Council will only allow licensing decisions to be taken by a minimum of three Councillors. In the event of one Member being unable to attend, their place will be substituted by another Member taken from the membership of the full Licensing and Public Protection Committee. In the event of this substitution taking place, all parties will be informed of the change of membership at the beginning of the hearing.

3. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal, pecuniary, or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

4. Licensing Act 2003 - Application for a Premises Licence: Greenside Golf - Unit 2a and 2b, Graduation Centre, Progress Drive, Cannock, Staffordshire, WS11 0JF

Report of the Head of Regulatory Services (Enclosure 4.1 - 4.35).

Cannock Chase Council
Licensing Sub-Committee

**Procedure to be used for a Premises Licence Application Submitted
under the Licensing Act 2003**

Procedure for the Hearing

1. The Chair shall introduce the Members of the Sub-Committee and supporting staff.
2. All other parties present shall introduce themselves.
3. The Chair shall outline the procedure to be followed at the hearing and also make reference to the fact that each party has an equal amount of time within which to present their case and may set down limits for this.
4. The Officer representing the Licensing Authority shall present a report on the matter to be heard.
5. Any objectors to the application shall have the opportunity to ask questions of the Officer of the Licensing Authority.
6. The Applicant (or their representative) shall have the opportunity to ask questions of the Officer from the Licensing Authority.
7. Members of the Sub-Committee may ask questions of the Officer of the Licensing Authority.
8. *(Where the Officer of the Licensing Authority is legally represented, the legal representative may ask questions of clarification of the Officer of the Licensing Authority.)*
9. The Applicant (or their representative) shall put their case in respect of the matter and may call witnesses.
10. Any objectors to the application shall have the opportunity to ask questions of the Applicant (or their representative).
11. Members of the Sub-Committee may ask questions of clarification of the Applicant (or their representative) and any witnesses called.
12. **Anyone making representations** in respect of the application shall put their case in respect of the matter in the presence of the Officer representing the Licensing Authority and the Applicant and may call witnesses.
13. The Applicant (or their representative) may ask questions of clarification of anyone making representations and any witnesses called.

14. Members of the Sub-Committee may ask questions of clarification of anyone making representations and any witnesses called.
15. The Officer of the Licensing Authority shall have the opportunity to sum up their case if they so wish.
16. The Applicant (or their representative) shall have the opportunity to sum up their case if they so wish.
17. Any objectors to the application shall have the opportunity to sum up their respective cases if they so wish.
18. Members of the Sub-Committee shall deliberate in private, accompanied by the Council's Legal Advisor and the Secretary to the Sub-Committee, only recalling the other parties or their representatives to clarify points of uncertainty on evidence or submissions already given.

If it is necessary to recall any party, all parties are to return, notwithstanding that only one party may be concerned with the points giving rise to doubt.

19. At the conclusion of their deliberations, the Chair of the Sub-Committee may inform the Applicant (or their representative) of the decision of the Sub-Committee, briefly explaining the reasons for the decision.
20. The Applicant shall be written to **within seven working days** (or as soon as practicable if this cannot be completed) with confirmation of the Sub-Committee's decision and reasons for that decision.
21. The Applicant or any objector may appeal to the Magistrates Court within 21 days of the decision being received if they are dissatisfied with the Sub-Committee's decision.

CANNOCK CHASE DISTRICT COUNCIL**LICENSING SUB COMMITTEE****REPORT OF THE HEAD OF REGULATORY SERVICES****LICENSING ACT 2003****APPLICATION FOR A PREMISES LICENCE - THURSDAY 19 SEPTEMBER 2024 AT 10.00AM
GREENSIDE GOLF LTD, UNIT 2A AND 2B, GRADUATION CENTRE PROGRESS DRIVE,
CANNOCK, WS11 0JF****1. Reason for Hearing**

This is an application for a Premises Licence by Greenside Golf Ltd, Unit 2a And 2b, Graduation Centre, Progress Drive, Cannock, WS11 0JF.

This application has not been granted under Officers' delegated powers because representations have been received from a responsible authority and residents on the basis that they are concerned that the licensing objectives may be compromised if the premises licence application were granted. These are relevant representations and the Council, as the licensing authority, must therefore hold a hearing to consider the representations made. A copy of the application form is attached to this report as Annex 1.

2.

Name and Address of Premises.	Greenside Golf, Unit 2a And 2b, Graduation Centre, Progress Drive, Cannock, WS11 0JF
Applicant Details Registered Address.	Greenside Golf Ltd, Unit 2a And 2b, Graduation Centre, Progress Drive, Cannock, WS11 0JF
Date of Application	18 July 2024
Fees Paid	Band B: £190.00
Licensable Activities Applied For:	<ol style="list-style-type: none"> 1. Indoor sporting events 2. Live music 3. Recorded music 4. Sale by retail of alcohol

Responsible Authority Representation	<p>There is one representation from Staffordshire Fire & Rescue. The said representation is attached to this report as Annex 4</p> <p>The Applicant has agreed licence conditions with Staffordshire Police should any Premises Licence be granted.</p>
Representations from other persons	Valid representations have been received from 4 individuals or households. The said representations are attached to this report as Annex 5.

3. Matters for consideration

3.1 On 18 July 2024 an application was received from Greenside Golf Ltd, for the grant of a Premises Licence under the Licensing Act 2003. The hours of operation requested on the licence application operating schedule are:

3.2 Hours premises are open to the public:

Monday to Sunday - 08.00hrs to 23.30hrs

3.3 Hours for indoor sporting events, live music and recorded music:

Monday to Sunday - 08.00hrs to 23.00hrs

3.4 Hours for sale by retail of alcohol:

Monday to Sunday - 11.00hrs to 23.30hrs

3.5 The application was duly advertised as required by law and the Council's Licensing Unit received 6 valid letters or emails of objection to the grant of the Premises Licence.

3.6 Further information from the applicant was circulated to the individuals or households via email by the Licensing Unit on 29th August 2024 after Greenside Golf Ltd were made aware of their concerns. Part of information provided by the applicant on that correspondence was an agreement to reduce the hours of sale by retail of alcohol from 08:00hrs to 23.30hrs that they had originally applied for to 11.00hrs to 23:30hrs. A copy of that email is attached as Annex 2

One representation was subsequently withdrawn by one of the individuals or households on 3rd September 2024 after receiving that information.

3.6 Since the application was received, the Applicant has agreed, through discussion with Staffordshire Police:

- To include 16 Police conditions onto any Premises Licence which may be granted. The said conditions are attached to this report as Annex 3

4. Human Rights Act 1998 Implications

- 4.1 Article 6 of the Act provides that where a person's civil rights and obligations are being determined, s/he is entitled to a "fair trial". The Council complies with Article 6 in that it gives the person the opportunity to state their case, will make a decision within a reasonable period of time and will give reasons for its decision.
- 4.2 The Article also provides for the issue to be determined by an independent tribunal. The right of appeal to the Magistrates' Court against the Council's decision fulfils this.
- 4.3 The Council observes the rules of natural justice, and its procedures are consistent with Article 6 of the Human Rights Act 1998.

5. Legal Implications

- 5.1 This matter concerns an application for a premises licence under section 17 of the Licensing Act 2003 "the Act"
- 5.2 As relevant representations have been made in respect of this application and no agreement has been reached between the parties that a hearing is not required, the licensing authority must hold a hearing to consider the representations made (s.18 (3)(a) of the Act).
- 5.3 The Licensing Sub Committee must have regard to the representations and take such steps, if any, as it considers necessary for the promotion of the licensing objectives (s.18(3)(b) of the Act).
- 5.4 In accordance with s.18(4) of the Act, the steps that can be taken by the Licensing Sub Committee in dealing with this application are limited to:
- (a) grant the premises licence ,together with such modification of the conditions of the licence as considered appropriate for the promotion of the licensing objectives;
 - (b) rejection of the whole or part of the application.
- 5.5 The Licensing Sub Committee must only consider relevant representations which for the purposes of this application:
- (a) are about the likely effect of the grant of the application on the promotion of the licensing objectives.
 - (b) are made by an interested party or responsible authority;
 - (c) have not been withdrawn; and
 - (d) are not frivolous or vexatious if made by other persons.
- 5.6 The Applicant and other persons who made relevant representations in relation to the application have a right of appeal to the Magistrates Court should they disagree with the Licensing Sub Committee's decision.

6. Financial Implications

- 6.1 Fees for a premises licence are payable upon application. They are not refundable should the application be refused.

- 6.2 Should the application be refused or be granted subject to conditions; the Applicant has a right of appeal to the Magistrates' Court. Should the application be granted, with or without conditions, then equally, the responsible authority and any other persons having made relevant representations, have a right of appeal to the Magistrates Court against the decision.
- 6.3 All appeals carry financial costs, and the Court can set whatever order it deems fit with regards to the payment of costs. The Court is, however, less likely to award costs against the Council if it is satisfied that the Council had acted honestly, reasonably and properly and on grounds which appear to be sound.

7. Annexes

Annexes Attached	Annex 1	The Premises Licence Application Form.
	Annex 2	Information from the applicant circulated to the individuals or households via email by the Licensing Unit on 29th August 2024
	Annex 3	Licence conditions agreed between the Applicant and Staffordshire Police.
	Annex 4	Valid letter of representation from Staffordshire Fire & Rescue
	Annex 5	Valid letters emails of representation from individuals and households in respect of the application.

8. Determination

Determination Required	<p>Members are asked to determine whether the application for a Premises Licence in respect of Greenside Golf Ltd, Unit 2a And 2b, Graduation Centre, Progress Drive, Cannock, WS11 0JF., can be granted, having due regard to the 4 Licensing Objectives, Cannock Chase Council's Licensing Policy and Guidance issued by the Secretary of State under s182 of the Licensing Act 2003.</p> <p>The 4 Licensing Objectives are:</p> <ul style="list-style-type: none"> • The Prevention of Crime & Disorder • Ensuring Public Safety • The Prevention of Public Nuisance • The Protection of Children from Harm
------------------------	--

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Greenside Golf Ltd
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Unit 2a and 2b Graduation Centre Progress Drive			
Post town	Cannock	Postcode	WS11 0JF

Telephone number at premises (if any)	TBC
Non-domestic rateable value of premises	£ 29,250

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
i	as a limited company/limited liability partnership	<input checked="" type="checkbox"/>	please complete section (B)
ii	as a partnership (other than limited liability)		please complete section (B)
iii	as an unincorporated association or		please complete section (B)
iv	other (for example a statutory corporation)		please complete section (B)
c)	a recognised club		please complete section (B)

d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

--

Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth or over		I am 18 years old		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Greenside Golf Ltd
Address Unit 2a and 2b Graduation Centre Progress Drive Cannock WS11 0JF

Registered number (where applicable) 15446561
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
2	0	8
2	0	2
4		

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1)</p> <p>Greenside Golf is an indoor Golf and Darts centre. Positioned in an industrial area. Inside there will be a number of golf simulator's and dedicated darts areas. We will be a family friendly venue and the layout inside consists of a comfortable lounge area with 50 covers of seating and one bar area providing both food and drinks. There is no outdoor trading area to this business.</p>
--

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

	Provision of regulated entertainment (please read guidance note 2)	Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	X
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	

e)	live music (if ticking yes, fill in box E)	X
f)	recorded music (if ticking yes, fill in box F)	X
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)	
<u>Supply of alcohol</u> (if ticking yes, fill in box J)	X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place <u>indoors or outdoors or both</u> – please <u>tick</u> (please read guidance note 3)	Indoors	
Day				Outdoors	
Start	Finish			Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4) Golf and Darts for practice, coaching and competition. Arranged in bays of 4 people per bay. All indoors with spectators able to watch.
Day	Start	Finish	
Mon	08:00	23:00	
Tue	08:00	23:00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5) N/A
Wed	08:00	23:00	
Thur	08:00	23:00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri	08:00	23:00	N/A
Sat	08:00	23:00	
Sun	08:00	23:00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	
Day	Start	Finish	Indoors	Outdoors
				X
			Outdoors	
			Both	
Mon	08:00	23:00	<u>Please give further details here</u> (please read guidance note 4) This will consist of a DJ on special event days and occasional live singer / band	
Tue	08:00	23:00		
Wed	08:00	23:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)	
Thur	08:00	23:00	N/A	
Fri	08:00	23:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)	
Sat	08:00	23:00		
Sun	08:00	23:00		
			N/A	

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	X
				Outdoors	
				Both	
Day	Start	Finis h			
Mon	08:00	23:00	Please give further details here (please read guidance note 4) Music will be amplified through TV's and Speakers through tv channels and online music platforms ie: spotify etc.. PRS Licence currently being applied for.		
Tue	08:00	23:00			
Wed	08:00	23:00	State any seasonal variations for the playing of recorded music (please read guidance note 5) N/A		
Thur	08:00	23:00			
Fri	08:00	23:00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6) N/A		
Sat	08:00	23:00			
Sun	08:00	23:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for <u>consumption – please tick</u> (please read guidance note 8)	On the premises	
Day	Start	Finis h		Off the premises	
				Both	X
Mon	08:00	23:30	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Tue	08:00	23:30		N/A	
Wed	08:00	23:30			
Thur	08:00	23:30	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	08:00	23:30		N/A	
Sat	08:00	23:30			
Sun	08:00	23:30			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Kathryn Rose Bell
Date of birth	
Address	
Postcode	
Personal licence number (if known)	PA1200

Issuing licensing authority (if known) East Staffordshire Borough Council

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) N/A
Day	Start	Finish	
Mon	08:00	23:30	
Tue	08:00	23:30	
Wed	08:00	23:30	
Thur	08:00	23:30	
Fri	08:00	23:30	
Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)			N/A

Sat	08:00	23:30	
Sun	08:00	23:30	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The premises Licence holder and the DPS shall ensure that at all times during licenced hours that there will be sufficient competent staff on duty for the purpose of fulfilling the terms and conditions of the licence and ensuring all four licencing objectives are being met. The licence holder will ensure that all staff will undertake training in their responsibilities in relation to the sale of alcohol and the importance of the four licensing objectives. Records will be kept and refresher training will be given every 12 months. Every new member of staff will also be fully trained.

b) The prevention of crime and disorder

The premises has CCTV coverage and is operated and maintained at the premises. Any incidents of a criminal nature will be reported to the police and a copy of the CCTV will be made available to the police should they need it for evidence. Police will have access to this at any reasonable time.
An incident book will be maintained and will be available behind the bar for any incidents and also a refusals to serve log.
CCTV signage will be clearly displayed inside and outside of the building.

c) Public safety

Appropriate fire safety procedures are in place including all required fire extinguishers, fire blankets, illuminated Fire Exit signs, smoke detectors and emergency lighting. All appliances are tested annually.
All emergency exits shall be kept free from obstruction at all times.
All necessary appliances are PAT tested.
Employers and public liability insurance is in place.
Designated smoking areas and non-smoking areas are clearly signed.

d) The prevention of public nuisance

Please leave quietly and respect our neighbour's signage is in place at all exits and on the car park.
Details of who to contact for complaints or issues will be displayed inside and outside of the building. We don't envisage any issues with noise as we have no direct neighbours close to our trading areas or car park.

e) The protection of children from harm

We operate a Challenge 25 policy and anyone who appears to be under 25 will be asked for relevant photo ID. All staff will be trained in Underage Sales Prevention and a refusals log will be maintained and kept behind the bar.
We pride ourselves on being a family friendly venue and therefore protection of children from harm is high on our list of priorities and will be enforced at all times.

Checklist:

Please tick to indicate agreement

•	I have made or enclosed payment of the fee.	
•	I have enclosed the plan of the premises.	
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	
•	I understand that I must now advertise my application.	
•	I understand that if I do not comply with the above requirements my application will be rejected.	
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.

- a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

Scot Kearney

From: Scot Kearney
Sent: 28 August 2024 19:39
Subject: Greenside Golf - Unit 2a and 2b, Graduation Centre, Progress Drive, Cannock, Staffordshire

Greenside Golf - Unit 2a and 2b, Graduation Centre, Progress Drive, Cannock, Staffordshire Premises Licence Application (Representations)

Further to your recent correspondence, I write to advise you that the Council's Environmental Protection (EP) Team have been speaking to the owners of the premises about their recent premises licence application for the above premises.

The applicant has taken into account comments made regarding their application during the consultation period and has asked for the following amendments / comments to be made:

- Sales of alcohol will be reduced from the original hours requested of 08.00hrs - 23.30hrs to instead 11.00hrs 23.30hrs. This will be a licence requirement.
- The venue does not intend to have live music. This is going to be very few and far between. Our only reason for this would ever take place are potential event days where a DJ may play some background music for competitions etc, there is no want from ourselves for any sort of live singer/band or anything along those lines. We have and continue to steer clear of our social area being described as a bar, we are more searching for a lounge more mellow feel and also the audience we attract I feel are completely different to that of the nearby licensed venues, without sounding prejudice in any way, golfers come across more affluent and better behaved?
- We are a bookable venue and this being by the hour, On the website we have allowed a max booking of 3-hours, which I believe will be rare, but we are catering for a more rolling door customer base and will not often have a continued length stay of a customer whereby they can get to such a level of intoxication any ASB will be caused.
- The venue is completely biased to sporting activity/retail. Yes alcohol can be consumed within "some" of these areas but the overall outlook of the building is to be a sporting performance centre with a social aspect all can enjoy. We want to add that the bar area also serves coffee throughout opening hours and more than welcome a customer base after the coffee lounge feel we wish to create.
- We feel the closing time is more than fair, we have not asked for anything into the early hours and fits well into sporting TV events which will finish around these times should customers come to watch.
- We (the applicants) are both from the local area and have already received a lot of positive feedback from people in the area stating there is nothing like this in the area and will be great to have within Cannock.
- We have created 15 x jobs within the building which can be filled with local people.
- Our Head Pro Craig Thomas is very well known for his huge input into disabled golfers and helping stay within the game and allow training for them throughout.
- We are also looking to team up with potential local schools or as a minimum to offer kids coaching lessons in bulk through school holidays, somewhere parents can bring the children for fun and safe environment.

Furthermore, this application has been considered by various Responsible Authorities which includes Staffordshire Police, Staffordshire Fire and Rescue Services, Planning, Environmental Protection (including Noise Control), Health & Safety, Trading Standards and Licensing.

In addition to conditions volunteered by the applicant, Staffordshire Police have also agreed a number of conditions which will be to be placed on the licence. These include a requirement for CCTV to be fitted and procedures to be place to prevent underage sales and anti-social behaviour.

If problems do occur, then there are measures available in the Licensing Act 2003 to take action against or revoke any premises licence if any of the following licensing objectives not being met, which are:

- a) the prevention of crime and disorder;**
- b) public safety;**
- c) the prevention of public nuisance; and**
- d)the protection of children from harm.**

You can still make representation after a premises licence is issued (not just at application stage) on this basis.

Hopefully, the above measures are sufficient to allay your fears at this stage as they are designed to help protect the amenity of local residents.

The work done on licence conditions is similar to that previously and successfully agreed with other licensed premises.

If you can be satisfied with the above actions at this time, I would ask you to consider withdrawing your original representation and respond to me at your earliest convenience please.

Should you wish to discuss the matter, please feel free to contact me on 01543 464603.

Kind regards,

Scot Kearney



Staffordshire

Fire and Rescue Service

preventing • protecting • responding

For the attention of
Sarah Flavahan
sarahFlavahan@cannockchasedc.gov.uk
LicensingUnit CCDC
LicensingUnit@cannockchasedc.gov.uk

Please reply to:
Cannock Community Fire Station
Southern Service Delivery Group
Old Hedgesford Road
Cannock
WS11 6LD

Tel: 01785 898514
Mobile: 07971 039314
E-mail: I.aldred@staffordshirefire.gov.uk
Switchboard: 0300 330 1000

My Ref: 5979/499372/F0108186

Date: 09 August 2024

Dear Sir/Madam

Licensing Act 2003
Regulatory Reform (Fire Safety) Order 2005
The Graduation Centre (Halsall Electrical)

Ref - Greenside Golf Ltd, Unit 2a and 2b Graduation Centre Walsall Road Cannock

I refer to the above application for a premises licence under the Licensing Act 2003.

I confirm that the Fire Authority objects to the application and wishes to make representation to the Licensing Authority against the application for the following reasons;

- ***Staffordshire Fire & Rescue have not received a fire safety consultation regarding the premise, following the change of use.***
- ***It is recommended that the Approved Inspector representing the applicant forwards the most recent Building Regulations Consultation to the Fire Service for consultation in order to progress the licence.***

If you require further information or assistance please do not hesitate to contact me.

A copy of this letter is enclosed for the applicant



R Bryant MBA BA (Hons) MIEire SSA Chief Fire Officer/Chief Executive
web: www.staffordshirefire.gov.uk tel: 08451 22 11 55



Yours faithfully

Laura Aldred
Fire Safety Officer



Scot Kearney

From: _____
Sent: 08 August 2024 15:00
To: LicensingUnit CCDC
Subject: Greenside Golf Application

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

Good Afternoon,

I am contacting you to request a review of this application due to the opening hours and potential anti social behaviour that granting this license may cause for us local residents.

Residents on Walsall Road already have to contend with the constant ASB we get from _____, this venue being almost opposite both _____ my property is a cause for concern to myself, the Parish Council and other local residents.

Why do they need to be able to serve alcohol from 8am? Why does a golf venue need live music? Has anyone considered the residents around this venue? Why does a golf centre need to be open until 11.30pm? What are the expected noise parameters as I have children and, as stated, already struggle with the noise of the social club on an evening?

Whilst I am pleased a new business will be bringing revenue into Bridgtown, I simply don't see why an alcohol license is necessary, especially for the hours quoted.

I hope my questions can be answered and my concerns taken seriously.

Kind Regards,

Cllr Danielle Zazulak
Bridgtown Parish Council

Bridgtown
Cannock
Staffs

This message has been checked by Libraesva ESG and is found to be clean.
[Report as bad/spam](#)
[Blocklist sender](#)

Scot Kearney

From: _____
Sent: 12 August 2024 11:51
To: LicensingUnit CCDC
Subject: Greenside Golf LTD

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

PLEASE NOTE: This email is from an infrequent correspondent.

I live and work opposite Greenside Golf ltd, I am the Caretaker of t _____, my house is on the front (Walsall Road).

I object to the licensing hours, 08.00 hours is very early for a bar to be selling alcohol, I thought alcohol was not allowed to be sold until 12 noon. Opening 7 days a week with live/recorded loud music available 08.00 till 23.30 hours is a bit much. Do they need to be open 7 days a week especially with the loud music and sporting events.

There also could be a problem with the small island that all the traffic will have to use to get into/out of the venue, the traffic already travel fast around that island and is busy at peak times.

Kind regards

Cannock

This message has been checked by Libraesva ESG and is found to be clean.
[Report as bad/spam](#)
[Blocklist sender](#)

Scot Kearney

From: LicensingUnit CCDC
Sent: 13 August 2024 14:41
To: Matthew Lockley
Subject: FW: Breakthroughbars Cannock ltd Bridgtown opposed

-----Original Message-----

From: Parish Clerk <clerk@bridgtownparishcouncil.org.uk>
Sent: Tuesday, August 13, 2024 2:17 PM
To: LicensingUnit CCDC <LicensingUnit@cannockchasedc.gov.uk>
Cc: LusaWilson@cannockchasedc.gov.uk; TonyJohnson@cannockchasedc.gov.uk
Subject: Breakthroughbars Cannock ltd Bridgtown opposed

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

The Parish council wish to raise concern regarding this application, on investigation regarding other gold establishment that offer the same service , non have license to serve alcohol and none have such late opening hours , after speaking to golf experts they assured me alcohol and golfing do not go together as alcohol consumption would severely impact on swing and ability of the players.

Parish raise concern regarding the actual need for alcohol and why the license is for such a long period each day ?

Warmest regards

Natalie Hill

Clerk Bridgtown Parish Council

--

This message has been checked by Libraesva ESG and is found to be clean.

Follow this link to report as spam/bad:

<https://staffordbc.esvacloud.com/action/4WjsP75RcSzHnGx/report-as-bad>

Follow this link to blocklist sender:

<https://staffordbc.esvacloud.com/action/4WjsP75RcSzHnGx/blocklist>

Scot Kearney

From: LicensingUnit CCDC
Sent: 15 August 2024 10:04
To: Matthew Lockley
Subject: FW: Planning Complaint-Green Side Golf limited.

Sent: Wednesday, August 14, 2024 9:01 PM
To: LicensingUnit CCDC <LicensingUnit@cannockchasedc.gov.uk>
Subject: Fwd: Planning Complaint-Green Side Golf limited.

CAUTION: This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

Sent from my iPhone

Begin forwarded message:

Date: 13 August 2024 at 20:20:36 BST
To: licensingunit@cannockchasedc.gov.uk
Subject: Planning Complaint-Green Side Golf limited.

Dear sirs,

Regarding the Planning application for Green side golf situated ;
Unit 2a -2b
Graduation Centre
Progress Drive
Cannock
Staffordshire
Ws110jf.

I would like to submit my complaint and rejection regarding an alcohol license and live music.

Regularly I have made complaints regarding music levels till 11 pm and beyond to Cannock council and anti-social behaviour fighting in the street , patrons urinating in public, drunks shouting as they leave , which has been investigated. So to have planning for another business with an alcohol license from 0800 till 2300 is unacceptable. This will only increase anti-social behaviour that has already been reported.

Currently if has any form of function (Friday , Saturday , Sundays , and Bank holidays) I have to move my children from their bedroom (back of the house) to the front room (my partner and I's room) to allow them to sleep, if planning is granted for a alcohol and live music Licence this

will Directly affect my family as the noise will be directed from the FRONT AND the side/ REAR simultaneously !

Not to mention any patrons from both golf store and _____, that congregate outside the front of each premises . The sound travels.

My two young boys enjoy their bedroom and to have to move them on a weekend is terrible , but now the thought that my boys won't have any peace in their own home is heartbreaking.

Not to mention the added traffic noise which will increase as patrons come to the golf store , I know this to be the case as the fishing shop which is next door.

Which brings me to my final point.

Privacy , currently with my blinds Curtains open during the day all that park and use the fishing shop can see into my house. We only have rest bite when the Fishing store closes. So our privacy is restored until the next day , with the Golf store opening till 2300hrs my curtains/blinds will have to be permanently closed to offer my family any form of privacy.

I must object to all ;
Alcohol license
Live music

If you would like to discuss this matter further please feel free to call : _____
Sent from my iPhone

--

This message has been checked by Libraesva ESG and is found to be clean.
[Report as bad/spam](#)
[Blocklist sender](#)

Subject:

FW: Licensing Sub-Committee - 19 September 2024

From: Scot Kearney <ScotKearney@cannockchasedc.gov.uk>

Sent: 17 September 2024 13:32

Subject: RE: Licensing Sub-Committee - 19 September 2024

Good afternoon Matt,

Just to confirm there was a missing Annex document from the report (No 3. Licence conditions agreed between the Applicant and Staffordshire Police). This document is attached and the list of annexes has had to be amended as this has left Annexes 3,4 and 5 out of sync.

Previous schedule of Annexes with Missing Document

Annexes Attached	Annex 1	The Premises Licence Application Form.
	Annex 2	Information from the applicant circulated to the individuals or households via email by the Licensing Unit on 29th August 2024
	Annex 3	Licence conditions agreed between the Applicant and Staffordshire Police.
	Annex 4	Valid letter of representation from Staffordshire Fire & Rescue
	Annex 5	Valid letters emails of representation from individuals and households in respect of the application.

The updated list order of Annexes with missing document attached should read at the hearing as:

Annexes Attached	Annex 1	The Premises Licence Application Form.
	Annex 2	Information from the applicant circulated to the individuals or households via email by the Licensing Unit on 29th August 2024
	Annex 3	Valid letter of representation from Staffordshire Fire & Rescue
	Annex 4	Valid letters emails of representation from individuals and households in respect of the application.
	Annex 5	Licence conditions agreed between the Applicant and Staffordshire Police.

To address these concerns, Staffordshire Police request the below conditions to be incorporated into the Premise Licence please.

These conditions are to replace all your proposed conditions within section M (b) and (e) of the application.

This does not apply to any other conditions requested by any other responsible authority in relation to this application.

If the below conditions are agreed, Staffordshire Police will withdraw representations to the application.

To incorporate conditions in section M (b) The prevention of crime and disorder:

1. CCTV must be installed and cover all internal areas, including all public entry and exit points. The CCTV unit must be positioned in a secure part of the licensed premises and not within any private area of the location. Access to the system must be allowed immediately to the Police, or an authorised officer of the Licensing Authority in accordance with the Data Protection Act where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
2. All images must be kept for a consecutive 31 day period and to be produced to the Police, or an authorised officer of the Licensing Authority in relation to the investigation of crime and/or disorder issues and suspected licence breaches, upon request or within 24 hours of such request where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
3. The CCTV system must be maintained so as to be fully operational and recording continually whilst the premises are open for licensable activities and during all times when customers remain on the premises.
4. The CCTV system clock must be set correctly and maintained (taking account of GMT and BST).
5. There must be notices displayed throughout the premises stating that CCTV is in operation.
6. There must be a member of staff available at all times who is trained and capable of operating the CCTV system and also downloading any footage required by the Police, or an authorised officer of the Licensing Authority.
7. Weekly checks must be made of the operation of the CCTV system to confirm that it is working correctly and such checks must be recorded in a register which is to be signed by the person conducting the check. This record must be kept fully updated at all times and remain on the premises for inspection by the Police, or an authorised officer of the Licensing Authority.

8. An incident log must be kept at the premises and made available on request to the Police or an authorised officer of the Licensing Authority. It must be completed within 24 hours of the incident and must record the following:

- a) All crimes reported to the premises
- b) All ejections of patrons
- c) Any complaints received concerning crime and disorder
- d) Any incidents of disorder
- e) All seizures of drugs or offensive weapons

9. Staff training must incorporate:

- a) Responsible Alcohol Service, including recognising signs of drunkenness, refusal skills, drugs awareness
- b) Managing and resolving conflict
- c) Premises Licence conditions
- d) Relevant obligations and offences under the Licensing Act 2003, including those associated with the sale of alcohol
- e) Safeguarding awareness in child protection matters (protecting children from harm)

10. Notices must be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

To incorporate conditions in section 18 (e) The protection of children from harm:

1. Challenge 25 must be operated at the premises whereby all persons who appear to be under 25 years of age and purchasing or attempting to purchase alcohol must be asked to provide identification to prove they are over 18 years of age.
2. The only acceptable forms of identification allowed are a valid passport, a valid photo ID driving licence or a valid proof of age scheme card with the PASS approved hologram.
3. Challenge 25 signage must be displayed in a clear and prominent public place at the premises.
4. All staff must be fully trained in relation to the Challenge 25 scheme before being allowed to sell alcohol and a record either written or electronic must be kept of staff training. Training must be refreshed at least every 12 calendar months. Such training must be recorded and be maintained at the premises and made available for inspection upon request by a Responsible Authority. Records for each person must be retained for a minimum of 24 months.
5. Both initial and subsequent refresher training in relation to the sale/supply of alcohol must contain a written or electronic test to be undertaken by the staff member and this record must be signed and dated by both the member of staff and the Designated Premises Supervisor.

6. A refusals register must be held at the premises and contain details of the time and date of any sales that are refused in relation to persons that are under age. This register must be made available for inspection upon request by a Responsible Authority. This register can be written or electronic.

Please could you advise, by return email, if you are in agreement to the above conditions being incorporated into the Premises Licence

If you have any queries please do not hesitate to contact me.

Kind regards, Richard.

Sent on behalf of SGT 4613 Jim Finn.

25144 Richard Jarman

Licensing Officer



**STAFFORDSHIRE
POLICE**

SEE ME.

HEAR ME.

PROTECT ME.

THINK VULNERABILITY.