



**Please ask for:** W Rowe

**Extension No:** 4584

**E-mail:** [wendyrowe@cannockchasedc.gov.uk](mailto:wendyrowe@cannockchasedc.gov.uk)

14 April 2026

Dear Councillor,

**Licensing Sub-Committee**

**10:00am on Wednesday 22 April 2026**

**Meeting to be held in the Council Chamber, Civic Centre, Cannock**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

**T. Clegg**

**Chief Executive**

To: Councillors:

Aston, J.  
Jones, V.  
Todd, D.  
Elson, J. (Reserve)

# **Agenda**

## **Part 1**

### **1. Appointment of Chair**

### **2. Apologies and Reconstitution of Membership**

The Council will only allow licensing decisions to be taken by a minimum of three Councillors.

In the event of one Member being unable to attend, their place will be substituted by another Member taken from the membership of the full Licensing and Public Protection Committee.

In the event of this substitution taking place, all parties will be informed of the change of membership at the beginning of the hearing.

### **3. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal, pecuniary, or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

### **4. Licensing Act 2003 - Application for a Premises Licence: Friends Express, 14-16 Wolverhampton Road, Cannock, Staffordshire. WS11 1AH.**

Report of the Head of Regulatory Services (Enclosure 4.1 - 4.27).

**Cannock Chase Council**  
**Licensing Sub-Committee**

**Procedure to be used for a Premises Licence Application Submitted  
under the Licensing Act 2003**

**Procedure for the Hearing**

1. The Chair shall introduce the Members of the Sub-Committee and supporting staff.
2. All other parties present shall introduce themselves.
3. The Chair shall outline the procedure to be followed at the hearing and also make reference to the fact that each party has an equal amount of time within which to present their case and may set down limits for this.
4. The Officer representing the Licensing Authority shall present a report on the matter to be heard.
5. Any objectors to the application shall have the opportunity to ask questions of the Officer of the Licensing Authority.
6. The Applicant (or their representative) shall have the opportunity to ask questions of the Officer from the Licensing Authority.
7. Members of the Sub-Committee may ask questions of the Officer of the Licensing Authority.
8. *(Where the Officer of the Licensing Authority is legally represented, the legal representative may ask questions of clarification of the Officer of the Licensing Authority.)*
9. The Applicant (or their representative) shall put their case in respect of the matter and may call witnesses.
10. Any objectors to the application shall have the opportunity to ask questions of the Applicant (or their representative).
11. Members of the Sub-Committee may ask questions of clarification of the Applicant (or their representative) and any witnesses called.
12. **Anyone making representations** in respect of the application shall put their case in respect of the matter in the presence of the Officer representing the Licensing Authority and the Applicant and may call witnesses.
13. The Applicant (or their representative) may ask questions of clarification of anyone making representations and any witnesses called.

14. Members of the Sub-Committee may ask questions of clarification of anyone making representations and any witnesses called.
15. The Officer of the Licensing Authority shall have the opportunity to sum up their case if they so wish.
16. The Applicant (or their representative) shall have the opportunity to sum up their case if they so wish.
17. Any objectors to the application shall have the opportunity to sum up their respective cases if they so wish.
18. Members of the Sub-Committee shall deliberate in private, accompanied by the Council's Legal Advisor and the Secretary to the Sub-Committee, only recalling the other parties or their representatives to clarify points of uncertainty on evidence or submissions already given.

If it is necessary to recall any party, all parties are to return, notwithstanding that only one party may be concerned with the points giving rise to doubt.

19. At the conclusion of their deliberations, the Chair of the Sub-Committee may inform the Applicant (or their representative) of the decision of the Sub-Committee, briefly explaining the reasons for the decision.
20. The Applicant shall be written to **within seven working days** (or as soon as practicable if this cannot be completed) with confirmation of the Sub-Committee's decision and reasons for that decision.
21. The Applicant or any objector may appeal to the Magistrates Court within 21 days of the decision being received if they are dissatisfied with the Sub-Committee's decision.

CANNOCK CHASE DISTRICT COUNCIL

LICENSING SUB COMMITTEE

REPORT OF THE HEAD OF REGULATORY SERVICES

LICENSING ACT 2003

APPLICATION FOR A PREMISES LICENCE – WEDNESDAY 22<sup>ND</sup> APRIL 2026 AT 10.00HRS

VIJAYATHEEPA THAVANESAN T/A FRIENDS EXPRESS,

14 WOLVERHAMPTON ROAD, CANNOCK, WS11 1AH

1. Reason for Hearing

This is an application for a Premises Licence by Vijayatheepa Thavanesan T/A Friends Express.

This application has not been granted under Officers' delegated powers because representations have been received from members of the public on the basis that they are concerned that the licensing objectives may be compromised if the premises licence application were granted. These are relevant representations and the Council, as the licensing authority, must therefore hold a hearing to consider the representations made. A copy of the application form is attached to this report as Annex 1.

2. Applicant Details

Name and Address of Premises.	Friends Express, 14 Wolverhampton Road, Cannock, WS11 1AH
Applicant Details	Vijayatheepa Thavanesan 158 Springthorpe Road Birmingham B24 0SP
Date of Application	22 <sup>nd</sup> February 2026
Fees Paid	Band B: £190.00

Licensable Activities Applied For:	1. Supply Of Alcohol  Monday to Sunday 07.00hrs to 02.00hrs
Responsible Authority Representations	No formal representations have been received from any Responsible Authority.
Representations from other persons	During the 28 day consultation period, 1 relevant representation was received with contact details provided as required.

3. Matters for consideration

3.1 On 22<sup>nd</sup> February 2026 an application was received from Mr. Vijayatheepa Thavanesan, for the grant of a Premises Licence under the Licensing Act 2003. The hours of operation requested on the licence application operating schedule are:

Hours premises are open to the public:

Monday to Sunday 07.00hrs to 02.00hrs

Hours for supply of alcohol

Monday to Sunday 07.00hrs to 02.00hrs

3.2 At Part 5 of the application that makes reference to the operating schedule, the applicant describes the premises as follows:

“Convenience Store”

3.3 The application was duly advertised as required by law and the Council's Licensing Unit received 1 valid written representation to the grant of the Premises Licence (as applied for) during the 28-day consultation period. The representation raised concerns relating to public safety, public nuisance and crime & disorder being caused. This representation is attached to this report as Annex 2.

3.9 During the application process the applicant has agreed to conditions requested by Trading Standards be applied to any licence that might be granted. These conditions are attached to this report as Annex 3.

4. Human Rights Act 1998 Implications

4.1 Article 6 of the Act provides that where a person's civil rights and obligations are being determined, they are entitled to a "fair trial". The Council complies with Article 6 in that it gives the person the opportunity to state their case, will make a decision within a reasonable period of time and will give reasons for its decision.

4.2 The Article also provides for the issue to be determined by an independent tribunal. The right of appeal to the Magistrates' Court against the Council's decision fulfils this.

4.3 The Council observes the rules of natural justice, and its procedures are consistent with Article 6 of the Human Rights Act 1998.

5. Legal Implications

5.1 This matter concerns an application for a premises licence under section 17 of the Licensing Act 2003 "the Act"

5.2 As relevant representations have been made in respect of this application and no agreement has been reached between the parties that a hearing is not required, the licensing authority must hold a hearing to consider the representations made (s.18 (3)(a) of the Act).

5.3 The Licensing Sub Committee must have regard to the representations and take such steps, if any, as it considers necessary for the promotion of the licensing objectives (s.18(3)(b) of the Act).

5.4 In accordance with s.18(4) of the Act, the steps that can be taken by the Licensing Sub Committee in dealing with this application are limited to:

- (a) grant the premises licence, together with such modification of the conditions of the licence as considered appropriate for the promotion of the licensing objectives;
- (b) rejection of the whole or part of the application.

5.5 The Licensing Sub Committee must only consider relevant representations which for the purposes of this application:

- (a) are about the likely effect of the grant of the application on the promotion of the licensing objectives.
- (b) are made by an interested party or Responsible Authority;
- (c) have not been withdrawn; and
- (d) are not frivolous or vexatious if made by other persons.

5.6 The Applicant and other persons who made relevant representations in relation to the application have a right of appeal to the Magistrates' Court should they disagree with the Licensing Sub Committee's decision.

6. Financial Implications

6.1 Fees for a premises licence are payable upon application. They are not refundable should the application be refused.

6.2 Should the application be refused or be granted subject to conditions; the Applicant has a right of appeal to the Magistrates' Court. Should the application be granted, with or without conditions, then equally, the Responsible Authority and any other persons having made relevant representations, have a right of appeal to the Magistrates' Court against the decision.

6.3 All appeals carry financial costs, and the Court can make whatever order it deems fit with regards to the payment of costs. The Court is, however, less likely to award costs against the Council if it is satisfied that the Council had acted honestly, reasonably and properly and on grounds which appear to be sound.

7. Annexes

Annexes Attached	Annex1	The Premises Licence Application Form.
	Annex 2	Copy of Representation received 08 March 2026
	Annex 3	Conditions Agreed with Trading Standards

8. Determination

Determination Required	<p>Members are asked to determine whether the application for a Premises Licence in respect of Vijayatheepa Thavanesan T/A Friends Express can be granted, having due regard to the 4 Licensing Objectives, Cannock Chase District Council's Statement of Licensing Policy for Licensing Act 2003 and Statutory Guidance issued by the Secretary of State under s182 of the Licensing Act 2003.</p> <p>The 4 Licensing Objectives are:</p> <ul style="list-style-type: none"><li>• The Prevention of Crime &amp; Disorder</li><li>• Ensuring Public Safety</li><li>• The Prevention of Public Nuisance</li><li>• The Protection of Children from Harm</li></ul>
------------------------	---



**Cannock Chase**  
**Application for a premises licence**  
**Licensing Act 2003**

For help contact  
[licensingunit@cannockchasedc.gov.uk](mailto:licensingunit@cannockchasedc.gov.uk)  
 Telephone: 01543 464504

\*required information

**Section 1 of 21**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

**Applicant Details**

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

## ANNEX 1

*Continued from previous page...***Address**

* Building number or name	<input type="text" value="158"/>
* Street	<input type="text" value="Springthorpe Road"/>
District	<input type="text"/>
* City or town	<input type="text" value="Birmingham"/>
County or administrative area	<input type="text" value="B24 OSP"/>
* Postcode	<input type="text"/>
* Country	<input type="text" value="United Kingdom"/>

**Agent Details**

* First name	<input type="text" value="Naga"/>
* Family name	<input type="text" value="Rajesh"/>
* E-mail	<input type="text" value="preradic@hotmail.co.uk"/>
Main telephone number	<input type="text" value="██████████"/>
Other telephone number	<input type="text"/>

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader  
 A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number	<input type="text" value="06100860"/>
Business name	<input type="text" value="Preradic Ltd"/>
VAT number	<input type="text" value="- 482834464"/>
Legal status	<input type="text" value="Private Limited Company"/>
Your position in the business	<input type="text" value="Director"/>
Home country	<input type="text" value="United Kingdom"/>

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

The country where the headquarters of your business is located.

*Continued from previous page...***Agent Registered Address**

Address registered with Companies House.

Building number or name	<input type="text" value="31"/>
Street	<input type="text" value="Ramsay Gardens"/>
District	<input type="text"/>
City or town	<input type="text" value="Romford"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="RM3 7NT"/>
Country	<input type="text" value="United Kingdom"/>

**Section 2 of 21****PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name	<input type="text" value="14 - 16 Friends Express [Cannock]"/>
Street	<input type="text" value="Wolverhampton Road"/>
District	<input type="text" value="Cannock"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="WS11 1AH"/>
Country	<input type="text" value="United Kingdom"/>

**Further Details**

Telephone number	<input type="text"/>
Non-domestic rateable value of premises (£)	<input type="text" value="16,250"/>

Section 3 of 21	
<b>APPLICATION DETAILS</b>	
In what capacity are you applying for the premises licence?	
<input checked="" type="checkbox"/> An individual or individuals <input type="checkbox"/> A limited company / limited liability partnership <input type="checkbox"/> A partnership (other than limited liability) <input type="checkbox"/> An unincorporated association <input type="checkbox"/> Other (for example a statutory corporation) <input type="checkbox"/> A recognised club <input type="checkbox"/> A charity <input type="checkbox"/> The proprietor of an educational establishment <input type="checkbox"/> A health service body <input type="checkbox"/> A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales <input type="checkbox"/> A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England <input type="checkbox"/> The chief officer of police of a police force in England and Wales	
<b>Confirm The Following</b>	
<input checked="" type="checkbox"/> I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities <input type="checkbox"/> I am making the application pursuant to a statutory function <input type="checkbox"/> I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative	
Section 4 of 21	
<b>INDIVIDUAL APPLICANT DETAILS</b>	
<b>Applicant Name</b>	
Is the name the same as (or similar to) the details given in section one?	
<input checked="" type="radio"/> Yes <input type="radio"/> No	
If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.	
First name	<input type="text" value="Vijayatheepa"/>
Family name	<input type="text" value="Thavanesan"/>
Is the applicant 18 years of age or older?	
<input checked="" type="radio"/> Yes <input type="radio"/> No	

*Continued from previous page...***Current Residential Address**

Is the address the same as (or similar to) the address given in section one?

 Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="158"/>
Street	<input type="text" value="Springthorpe Road"/>
District	<input type="text"/>
City or town	<input type="text" value="Birmingham"/>
County or administrative area	<input type="text" value="B24 OSP"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

**Applicant Contact Details**

Are the contact details the same as (or similar to) those given in section one?

 Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="[REDACTED]"/>
Telephone number	<input type="text" value="[REDACTED]"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text" value="[REDACTED]"/> / <input type="text" value="[REDACTED]"/> / <input type="text" value="[REDACTED]"/> dd mm yyyy
* Nationality	<input type="text" value="British"/>
Right to work share code	<input type="text"/>

[Documents that demonstrate entitlement to work in the UK](#)[Right to work share code if not submitting scanned documents](#)**Section 5 of 21****OPERATING SCHEDULE**When do you want the premises licence to start?  /  /   
dd mm yyyyIf you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

*Continued from previous page...*

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Convenience Store

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

#### Section 6 of 21

##### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes

No

#### Section 7 of 21

##### PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes

No

#### Section 8 of 21

##### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes

No

#### Section 9 of 21

##### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

Yes

No

#### Section 10 of 21

##### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

Yes

No

#### Section 11 of 21

##### PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

<i>Continued from previous page...</i>	
Will you be providing recorded music?	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Section 12 of 21</b>	
<b>PROVISION OF PERFORMANCES OF DANCE</b>	
<a href="#">See guidance on regulated entertainment</a>	
Will you be providing performances of dance?	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Section 13 of 21</b>	
<b>PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE</b>	
<a href="#">See guidance on regulated entertainment</a>	
Will you be providing anything similar to live music, recorded music or performances of dance?	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Section 14 of 21</b>	
<b>LATE NIGHT REFRESHMENT</b>	
Will you be providing late night refreshment?	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Section 15 of 21</b>	
<b>SUPPLY OF ALCOHOL</b>	
Will you be selling or supplying alcohol?	
<input checked="" type="radio"/> Yes	<input type="radio"/> No
<b>Standard Days And Timings</b>	
MONDAY	
Start	<input type="text" value="07:00"/>
End	<input type="text"/>
Start	<input type="text"/>
End	<input type="text" value="02:00"/>
TUESDAY	
Start	<input type="text" value="07:00"/>
End	<input type="text"/>
Start	<input type="text"/>
End	<input type="text" value="02:00"/>
WEDNESDAY	
Start	<input type="text" value="07:00"/>
End	<input type="text"/>
Start	<input type="text"/>
End	<input type="text" value="02:00"/>
THURSDAY	
Start	<input type="text" value="07:00"/>
End	<input type="text"/>
Start	<input type="text"/>
End	<input type="text" value="02:00"/>

Continued from previous page...

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth  /  /   
 dd                  mm                  yyyy

## ANNEX 1

<i>Continued from previous page...</i>	
<b>Enter the contact's address</b>	
Building number or name	<input type="text" value="158"/>
Street	<input type="text" value="Sprigthorpe Road"/>
District	<input type="text"/>
City or town	<input type="text" value="Birmingham"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="B24 0SP"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text" value="15/00423/LAPER"/>
Issuing licensing authority (if known)	<input type="text" value="Watford Borough Council"/>
<b>PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT</b>	
How will the consent form of the proposed designated premises supervisor be supplied to the authority?	
<input type="radio"/> Electronically, by the proposed designated premises supervisor <input checked="" type="radio"/> As an attachment to this application	
Reference number for consent form (if known)	<input type="text"/> If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.
<b>Section 16 of 21</b>	
<b>ADULT ENTERTAINMENT</b>	
Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children	
Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.	
<input type="text" value="None"/>	
<b>Section 17 of 21</b>	
<b>HOURS PREMISES ARE OPEN TO THE PUBLIC</b>	
<b>Standard Days And Timings</b>	
MONDAY	
Start <input type="text" value="07:00"/>	End <input type="text"/>
Start <input type="text"/>	End <input type="text" value="02:00"/>
Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.	

Continued from previous page...

TUESDAY

Start  End

Start  End

WEDNESDAY

Start  End

Start  End

THURSDAY

Start  End

Start  End

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

## ANNEX 1

*Continued from previous page...*

List here steps you will take to promote all four licensing objectives together.

1. All staff that undertake the sale and supply or supply of alcohol shall receive appropriate training in relation to undertaking appropriate age checks on such, before being allowed to sell or supply any alcohol
2. Staff training records shall be available at the premises for inspection by authorised offices.
3. Refresher training shall be carried out every 12 months for all staff and documented within the training records.

b) The prevention of crime and disorder

4. The premises shall install and maintain a CCTV system. All entry, exit and point of sale areas will be covered by the cameras, and the images shall enable frontal identification of every person entering in any light condition. The system shall continually record whilst the premises is open for licensable activities and during all times when staff and customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available to a Police officer or an authorised officer of the licensing authority upon request.
5. A staff member from the premises who is conversant with the operation of the CCTV system shall always be on the premises when the premises are open to the public.

c) Public safety

6. An incident log shall be kept at the premises for at least 12 months and made available on request to an authorised officer.

d) The prevention of public nuisance

7. Signs will be displayed to respect the residence and leave quietly

e) The protection of children from harm

8. Staff training including all measures to promote all four licensing objectives
9. Bin will be provided for customers to dispose of any rubbish
10. Challenge 25 policy will be in force

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

***Continued from previous page...***

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

**Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

*Continued from previous page...*

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21****PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm) or [www.cannockchasedc.gov.uk](http://www.cannockchasedc.gov.uk).

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

In addition to the application fee, a multiplier will be applied to town and city centre pubs (those in Bands D and E), where they are exclusively or primarily in the business of selling alcohol.

Band D £900

Band E £1,905

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

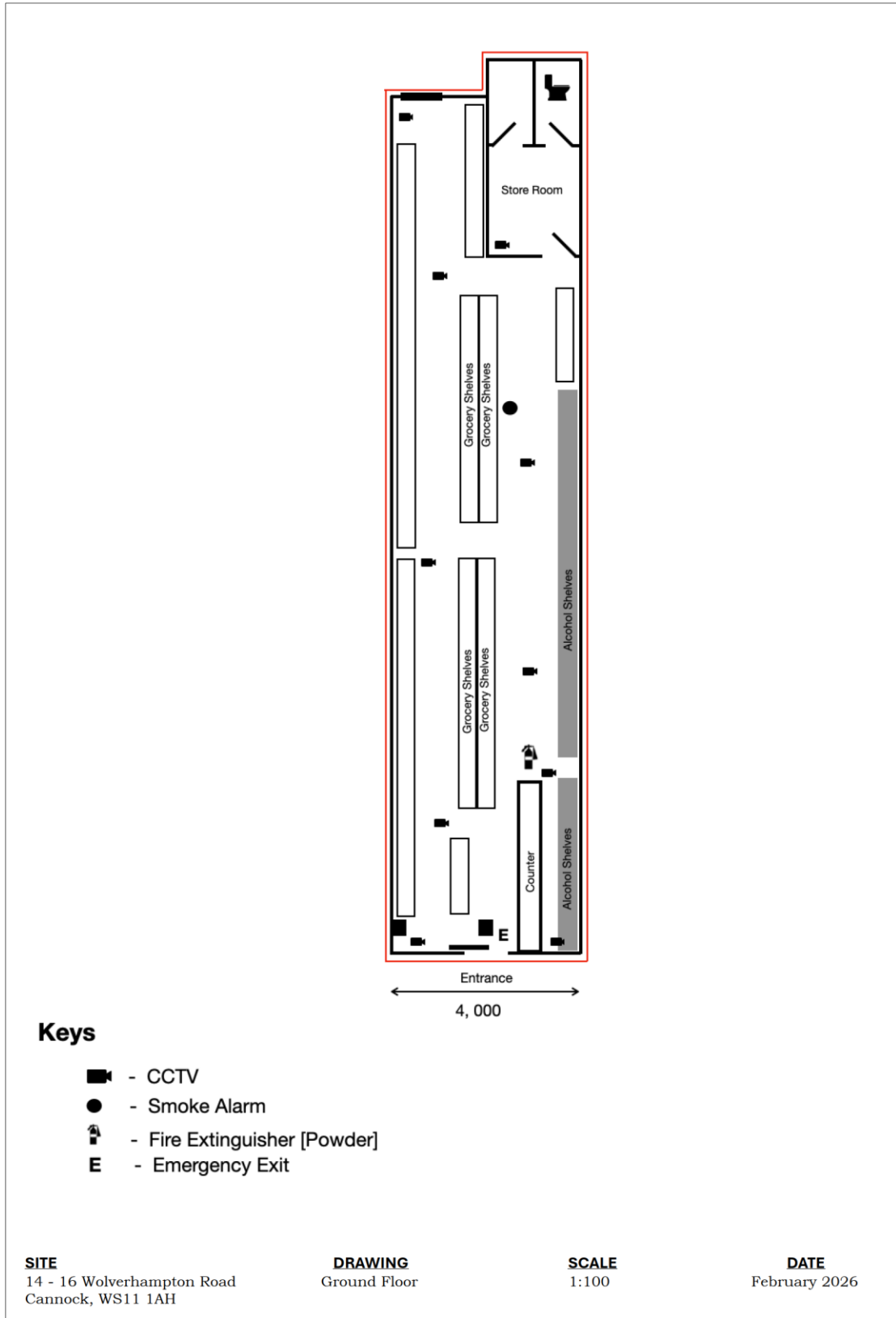
If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00

<i>Continued from previous page...</i>	
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00
* Fee amount (£)	<input type="text" value="190.00"/>
<b>DECLARATION</b>	
* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.	
* I have sent copies of this application and the plan to the responsible authorities and others where applicable	
* I understand that I must now advertise my application	
<input checked="" type="checkbox"/> Ticking this box indicates you have read and understood the above declaration	
This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"	
* Full name	<input type="text" value="Naga Rajesh"/>
* Capacity	<input type="text" value="Authorised Agent"/>
* Date	<input type="text" value="22"/> / <input type="text" value="02"/> / <input type="text" value="2026"/> dd mm yyyy
<input type="button" value="Add another signatory"/>	
Once you're finished you need to do the following: 1. Save this form to your computer by clicking file/save as... 2. Go back to <a href="https://www.gov.uk/apply-for-a-licence/premises-licence/cannock-chase/apply-1">https://www.gov.uk/apply-for-a-licence/premises-licence/cannock-chase/apply-1</a> to upload this file and continue with your application. Don't forget to make sure you have all your supporting documentation to hand.	
<b>IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION</b>	
<b>IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED</b>	

OFFICE USE ONLY	
Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)



**Keys**

- - CCTV
- - Smoke Alarm
- 🔥 - Fire Extinguisher [Powder]
- E - Emergency Exit

**SITE**  
14 - 16 Wolverhampton Road  
Cannock, WS11 1AH

**DRAWING**  
Ground Floor

**SCALE**  
1:100

**DATE**  
February 2026

From: Yadgar Qadiri [REDACTED]  
Sent: 08 March 2026 13:48  
To: LicensingUnit <[LicensingUnit@cannockchasedc.gov.uk](mailto:LicensingUnit@cannockchasedc.gov.uk)>  
Subject: Objection to Premises Licence Application – Friends Express, 14-16 Wolverhampton Road, Cannock, WS11 1AH

**CAUTION:** This email originated from outside of the Council. DO NOT click links or open attachments unless you recognise the sender and know the content is safe.

Sherko ismail  
Cannock Mini Market  
[REDACTED]  
Cannock  
WS11 1AH

08.03.2026

To: Licensing Unit  
Cannock Chase District Council  
Civic Centre  
Beecroft Road  
Cannock, Staffordshire  
WS11 1BG

**To the Licensing Department,**

I am writing to formally submit my objection regarding the application for a premises licence made by Vijayatheepa Thavanesan for Friends Express located at 14-16 Wolverhampton Road. As the owner of Cannock Mini Market, situated in the immediate vicinity, I have significant concerns regarding the impact this licence will have on the community and my business operations.

My objection is based on the following grounds under the Licensing Act 2003:

- **Prevention of Public Nuisance:** The application requests the sale of alcohol every day from 07:00 to 02:00. Such late hours in a mixed-use area will inevitably lead to significant noise and disturbance for local residents and business owners.
- **Public Safety and Crime & Disorder:** Allowing alcohol sales until 2:00 am is highly likely to attract and retain intoxicated individuals in the area late into the night. This poses a direct safety risk to my staff and customers at Cannock Mini Market.
- **Impact on Local Business:** An increase in drunk individuals loitering near the premises often results in anti-social behavior and "street drinking." This creates an intimidating atmosphere that deters regular, law-abiding customers from visiting my shop, directly threatening the viability of my business.

ANNEX 2

I believe that granting this licence, especially with such extensive hours, would directly undermine the licensing objectives. I strongly urge the committee to refuse this application to protect the safety and character of the Wolverhampton Road area. Especially with almost all businesses on wolverhampton road not having any shutters for safety. Drunk individuals may increase at late night vandalising local businesses close to it such as mine

Yours faithfully,  
Sherko ismail  
Owner, Cannock Mini Market

--

This message has been checked by Libraesva ESG and is found to be clean.

[Report as bad/spam](#)

[Blocklist sender](#)

--

This message has been checked by Libraesva ESG and is found to be clean.

[Report as bad/spam](#)

[Blocklist sender](#)

Licensing Conditions

Protecting Children from Harm

1. A Challenge 25 policy must be adopted and enforced at the premise where all persons who appear to be under the age of 25 must be challenged for acceptable identification to prove they are over the age of 18 prior to the purchase or supply of alcohol.
2. The acceptable forms of identification must be a valid photo driving licence, valid passport, military ID or a valid PASS approved proof of age card.
3. Challenge 25 posters must be displayed at all entrances to the premise, areas where alcohol is displayed and at the cash till payment area. Posters must be displayed prominently and in sight of customers & staffs.
4. Cash registers in the premises must be fitted with automatic till prompts to ensure that Challenge 25 is implemented at all times.
5. A refusals register with details of all refusals must be maintained at the premise. The register must contain details of the staff member refusing the sale and must be checked on a 4 weekly basis by the Designated Premises Supervisor and signed and dated by the Designated Premises Supervisor.
6. The refusals register or when on the till a print out of refusals must be produced and made available for inspection at the time of the visit by any Responsible Authority.
7. Prior to selling alcohol, all persons involved in the sale of alcohol & age restricted products who are not the holder of a Personal Licence must receive initial and regular 6 monthly refresher training by the Designated Premises Supervisor or external training provider with regards to the law in relation to the sale of alcohol & age restricted products and responsible retailing.
8. Such training must be recorded and up to date training records of all such persons must be maintained at the premise and produced and made available for inspection at the time of the visit by any Responsible Authority. Both initial and subsequent refresher training in relation to the sale of alcohol & age restricted products must contain a test to be undertaken by the staff member and this test or online certificate must be made available at the time

of the visit to any Responsible Authority. Records for each person must be retained for a minimum of 12 months.

Crime Prevention

1. CCTV must be installed and cover all internal areas, including all public entry and exit points. The CCTV unit must be positioned in a secure part of the licensed premises and not within any private area of the location. Access to the system must be allowed immediately to the Police, Trading Standards or Local Authority Officers in accordance with the Data Protection Act where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
2. All images must be kept for a consecutive 31 day period and to be produced to the Police, Trading Standards or Local Authority Officers in relation to the investigation of crime and / or disorder issues and suspected licence breaches, upon request or within 24 hours of such request where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
3. The CCTV system must be maintained so as to be fully operational and recording continually whilst the premises are open for licensable activities and during all times when customers remain on the premises.
4. The CCTV system clock must be set correctly and maintained (taking account of GMT and BST).
5. There must be notices displayed throughout the premises stating that CCTV is in operation.
6. There must be a member of staff available at all times who is trained and capable of operating the CCTV system and also downloading any footage required by the Police, Trading Standards or Local Authority Officers.
7. Weekly checks must be made of the operation of the CCTV system to confirm that it is working correctly and such checks must be recorded in a register which is to be signed by the person conducting the check. This record must be kept fully updated at all times and remain on the premises for inspection by the Police, Trading Standards or an authorised officer of the Licensing Authority.