

Notice of Completion



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Notice of Completion by a person carrying out building work

Building Regulations 2010 (as amended) Regulation 16 "Notices in relation to building work"

Regulation 16 (4) "A person carrying out building work shall, not more than five days after that work is completed, give the relevant authority a [completion] notice".

Declaration that the building work mentioned below is complete and complies with all the applicable requirements of the building regulations.

1. Details of completed building work

Application Reference:

Site Address:

Description of work:

Date of Completion:

2. Clients details

Name:

Address:

Telephone:

Email:

3. Principal contractor / sole contractor details

Name:

Address:

Telephone:

Email:

4. Principal designer / sole or lead designer details

Name:

Address:

Telephone:

Email:



Declaration of compliance by the Client

To the best of my knowledge, I confirm that the building work (to which the details above relate) is complete and complies with all the applicable requirements of the building regulations.

Client's signature

Client's name:

Date of signature:

Declaration of compliance by each (or sole) Contractor

I declare that I have fulfilled my duties as a principal contractor under Part 2A (duty holders and competence) of the Building Regulations 2010 (as amended)

Contractor's signature

Contractor's name:

Date of appointment:

Date of signature:

Declaration of compliance by the Principal (or sole or lead) Designer

I declare that I have fulfilled my duties as a principal designer under Part 2A (duty holders and competence) of the Building Regulations 2010 (as amended)

Designer's signature

Designer's name:

Date of appointment:

Date of signature: