

**Cannock Chase District Council**

**Local Government (Miscellaneous Provisions) Act 1982**

**Application for an Annual Sex Establishment Licence**



To: Licensing Unit  
Cannock Chase District Council  
Civic Centre  
PO Box 28  
Beecroft Road  
Cannock  
WS11 1BG

1. Application by: .....
- Individual  Corporate or unincorporated body

2. If application is made on behalf of individual, please state:

Full name: .....

Maiden name/previous surnames: .....

Permanent address: .....

.....

.....

Age: ..... Date of Birth: ..... Place of birth: .....

Have you been resident in the United Kingdom throughout a period of six months immediately preceding the date of this application? YES/NO

3. If application is made on behalf of a corporate or unincorporated body, please state:

Full name of body: .....

Address of registered or principal office: .....

.....

.....

If the application is made on behalf of a body corporate, is that body incorporated in the United Kingdom? YES/NO

4. Give full names and private addresses of all Directors or other persons responsible for management of the establishment:

Name: .....

Age: ..... Date of Birth: ..... Place of birth: .....

Address: .....

Name: .....

Age: ..... Date of Birth: ..... Place of birth: .....

Address: .....

Name: .....

Age: ..... Date of Birth: ..... Place of birth: .....

Address: .....

Name: .....

Age: ..... Date of Birth: ..... Place of birth: .....

Address: .....

Name: .....

Age: ..... Date of Birth: ..... Place of birth: .....

Address: .....

5. Have the applicant or any persons named in this form any convictions?

YES/NO

If so, please give details below

Forenames	Surname	Former name (if any)	Date of conviction	Place of conviction	Nature of offence	Sentence

If necessary, please continue on a separate sheet

NOTE

- (a) All convictions must be disclosed.
- (b) Spent convictions, as defined overleaf, need not be included.

## Rehabilitation of Offenders Act

Sentence	Becomes spent after
Prison sentence over 48 months	Never spent
Prison sentence between 30 & 48 months	7 years from the end of the sentence
Prison sentence of between 6 months & 30 months	4 years from the end of the sentence
Prison sentence less than 6 months	2 years from the end of the sentence
Community Order	12 months from the end of the order, or where the last such day is not specified, 2 years from the date of conviction
Probation order, conditional discharge or bind over	1 year from the date of the Order
A fine or other sentence not otherwise covered in this table	1 year from the date of conviction
Conditional Discharge Order, referral order, preparation order, action plan order, supervision order, bind over order, hospital order	The last day on which the order has effect
Compensation	Once the compensation is paid in full
Absolute discharge	No rehabilitation period

### Note

- (a) A sentence of more than 4 years imprisonment can never become spent.
- (b) There is a separate list if you were under 17 years of age on the date of conviction.

6. Full address of premises desired to be used as a sex establishment

.....  
.....

If this application relates to a vehicle/vessel/stall, give description and state where it is to be used as a sex establishment

.....  
.....

If applying for a grant, a plan of the building showing all areas to be licensed must be provided.

7. During which hours do you wish to trade?

.....  
.....

8. On which days do you wish to trade?

.....  
.....

9. Are the premises to be used as a sex shop?

YES/NO

10. Are the premises to be used as a sex cinema?

YES/NO

11. Are the premises to be used as a sex encounter establishment?

YES/NO

12. Are you (or, if a corporate or unincorporated body, that body) disqualified from holding a licence for a sex establishment?

YES/NO

13. Have you ever been refused a licence for a sex establishment? YES/NO

If yes, please give details .....

.....

### Declaration By Applicant

I declare that I have checked the information given on this application form and, to the best of my knowledge and belief, it is correct. I understand that to safeguard public funds, the information given on this form may also be used within the Authority for the prevention and detection of fraud and may also be shared with other bodies administering public funds, solely for these purposes.

I declare that none of those applying for the grant of the licence, nor are any Directors of a Limited Company so applying, prohibited from holding a licence under Paragraph 12 of Schedule 3 of the Local Government (Miscellaneous Provisions) Act, 1982.

I declare that I/We have read Schedule 3 to the Local Government (Miscellaneous Provisions) Act, 1982 and undertake to comply strictly with the terms thereof.

I declare that I/We will give notice in the form supplied by the Council of this application.

- (i) by displaying, as from the date of this application, a Notice on the premises in a place where it can conveniently be read by the public (Form A).
- (ii) by publishing an advertisement in a local newspaper within seven days of this application (Form B).
- (iii) by sending a copy of this application to the Chief Officer of Staffordshire Police, Early Intervention and Prevention Unit, Licensing Division, Weston Road, Stafford, Staffordshire, ST18 0YY.

I/We enclose the sum of **£1658.15** being the application fee for the grant of a licence for a sex establishment in accordance with the above particulars. (Cheques should be made payable to Cannock Chase District Council).

Date: .....

Signature of applicant(s): .....

N.B. The Council reserve the right to request further particulars.

#### How we use your personal information

The information that you have provided will be used by Cannock Chase Council, who are the data controller, to allow us to carry out our statutory obligations in relation to the administration, compliance and enforcement of the licensing function within the District. We will only share your information with agencies involved in licence processing or licensing enforcement where the law requires or permits us to do so. For further information, please see: <https://www.cannockchasedc.gov.uk/council/about-council/data-protection/data-protection-privacy-notices>

**Certificate of Publication of Notice of  
Application for a Licence**

**Cannock Chase District Council**

**Local Government (Miscellaneous Provisions) Act, 1982**

**Licensing of Sex Establishments**

Address of premises: .....

Name of proposed licensee: .....

I, .....

hereby certify that

1. A copy of the Notice (shown as Form A) was displayed on the premises to be licensed, being a place where the Notice could conveniently be read by the public, and that the said Notice was kept displayed from

(Date) ..... To (Date) .....

**Note:** The Notice must be displayed continuously on the premises to be licensed for a period of 21 days beginning with the date of your application.

2. A copy of the Notice (shown as Form B) was published on (Date) in the ....., being a local newspaper circulated in the locality, the relevant extract from which is attached hereto.

Signed: ..... Date: .....  
(Applicant)

**Note:** This form must be completed, signed and returned to the Licensing Unit after the expiration of the 21 days notice period.

**Cannock Chase District Council**

**Local Government (Miscellaneous Provisions) Act, 1982**

**Notice of Application for a Licence for a Sex Establishment**

Notice is hereby given that I, ..... (Full name)

applied on ..... (Date)

to the Cannock Chase District Council for the grant of a licence for a sex shop and/or sex  
cinema at premises known as

(Name of premises) .....

.....

at (Address) .....

.....

Any objections to this application shall be given in writing to the Licensing Unit, Civic  
Centre, PO Box 28, Beecroft Road, Cannock, Staffs, WS11 1BG.

**Cannock Chase District Council**  
**Local Government (Miscellaneous Provisions) Act,**  
**1982 Notice of Application for a Licence**  
**Licensing of Sex Establishment**

Address of premises: .....

.....

I/We .....

of .....

.....

hereby give notice that I/we have applied to Cannock Chase District Council under the provisions of the Local Government (Miscellaneous Provisions) Act, 1982 for a licence to use the premises referred to above as a sex shop/sex cinema/sex encounter establishment. \*

During the hours of .....

Any person wishing to make representations about the application should make them in writing to the Managing Director, Civic Centre, PO Box 28, Beecroft Road, Cannock, Staffs, WS11 1BG within 28 days of the date of this Notice.

Signed: ..... Date: .....  
(Applicant)

\* Delete as appropriate.

The date to be inserted shall be the date on which application is made to the Council.